



## Hope High School Policies and Procedures 2018-2019

### 3 Policies and procedures for signing a student out of school

Hope High School is a closed campus. Students are not allowed to leave the building during the school day. In order to keep all students safe, students will not be dismissed unless these procedures are followed:

Students are not allowed to sign themselves out of school, even if they are 18 or older.

Only parents and guardians who are on the student's pick up list will be allowed to sign out a student.

Parents and guardians must come to the main office to sign a student out of school. They must present a picture identification card such as a license or state ID.

### 4 Policies and procedures for arriving early or late

Students are expected to be in school on time.

If you arrive to school early, wait in the cafeteria.

If you arrive to school early to complete an assignment or meet with a teacher, you must have a pass from the teacher indicating the TIME and DATE the teacher is meeting with you.

If you are late, report to the Truancy office to sign in and get a yellow slip.

### 5 Policies and procedures for managing time during the school day

Hope High School students are expected to manage their time as young adults.

Get to class on time. Tardiness will result in disciplinary action. Chronic lateness will result in even further disciplinary action and consultation with parents/guardian.

No one is allowed to leave class the first and last 30 minutes of a 90-minute class; for shorter blocks, follow a 20-minute rule.

Students must have a pass (and ID card once issued) when out of class.

### 6 Policies for dress and decorum

Hope High School students are expected to come to school dressed appropriately.

Hope High School follows the Providence School District dress code.

No hats, hoods, or do-rags during the school day.

Pants, shirts and blouses must not be revealing/see-through.

Exposed undergarments or midriffs (belly shirts) are not acceptable.

Tank tops and tube tops must be worn with a shirt with sleeves.

Shorts and skirts must come down to the length of the student's extended fingertips.

Hanging pocket chains, sunglasses, hats, do-rags, handkerchiefs, bandanas, gang paraphernalia and clothing that displays profanity, encourages violence or the use of drugs, alcohol, or tobacco, or has sexual connotations are not permitted.

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Words or images on clothing may not be vulgar, or advertise alcohol, drugs or gang affiliation.

Students participating in physical education shall be allowed to wear any color shorts or sweatpants and T-shirt without penalty.

Scarves and/or hats for religious or medical purposes are accepted and respected.

### **7 Policies for using personal electronics and school owned devices**

Hope High School offers students multiple opportunities to use technology as a learning tool. Violations of policies and procedures will result in the loss of access to these tools.

Students are not allowed to use personal electronics during the school day UNLESS a teacher invites students to do so for educational purposes.

Students are not allowed to play music in the hallways, including before and after school.

Students must sign an Internet Acceptable Use Form before using a school computer.

Students are expected to follow their teacher's rules for signing out devices in the classroom.

Students are expected to take care of the school-owned devices assigned to them. Failure to show reasonable care (i.e., no food or drinks near computers) will result in a loss of access.

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Excessive absences 5 will exclude students from playing a school sport.

Must be passing 60% of classes to participate in extracurricular activities.

### 10 Policies not covered previously

#### **No food leaves the cafeteria.**

If you have a pass to leave the cafeteria during lunch, you may do so after you eat in the cafeteria. At no time is food allowed to leave the cafeteria.

Keep all sporting equipment in your locker during the school day (balls, bats, gloves, footwear, uniforms, etc).

+ R Y H U E are not allowed on campus.

6 N D W H are not kept in your locker or with an administrator during the school day. Students are never allowed to ride skateboards inside the school.

**Identification Cards (IDs):** Students need their own Identification Card to receive their monthly bus pass, go on fieldtrips, leave the classroom, enter school sponsored events (at a reduced price), and other offered programs.